

South Bangla Agriculture & Commerce Bank Limited
General Services Division
Head Office, Dhaka

Tender Schedule for supply & installation of Note Banding Machine (Single) for deferent Branches of the Bank for the year 2018.

In order to supply & installation of Note Banding Machine (Single) for deferent Branches of the Bank for the year 2018, tenders in sealed cover are hereby invited as per following terms and conditions:

Sl.	Terms and Conditions
01	Filled in BOQ along with cover letter in your company letterhead (mentioning quoted amount), for supply & installation Note Banding Machine (Single) for deferent Branches of the Bank for the year 2018, must be dropped in the tender box kept at General Services Division, Head Office, Sun-Moon-Star Tower (10 th floor), 37, Dilkusha C/A, Dhaka-1000 on or before 2.30 PM of January 14, 2018.
02	The bidders are requested to fill up this schedule and submit the same after providing company seal and sign on each page. Schedule would be treated as disqualified if any kind of cutting/ erasing/ overwriting in the same.
03	Offered rate shall be treated as fixed for a period up to December 31, 2018. No claim for price escalation shall be entertained up to the mentioned date.
04	The Bank reserves the right to accept or reject any or all tenders without any reason what so ever and not bound to accept the lowest tender.
05	The Bank reserves the right to reduce or increase the item and its quantity.
06	The work-order will be automatically forfeited if the requisite terms and conditions are not fulfilled.
07	The price should be inclusive of carrying cost, Installation cost & any kind of charges thereof.
08	VAT and AIT will be deducted from the bill(s) at source as per Government rules and regulations.
09	Payment terms: (a) 95% of WO value @ after 30 days from the date of supply & installation of the machine at respective branch subjected to submission of performance/ no objection certificate issued by the respective branch manager (Note: Delivery challan (duly signed by bank's authorized officer) must be submitted with the application) (b) It should be noted that 5% of the final bill amount will be treated as security money for a period of 01 (one) year from installation complete date, which will be released after successful completion of the same as obtaining satisfaction certificate issued by the respective branch manager. Note: VAT & AIT will be deducted from each bill as per Bangladesh govt. prescribed policy.
11	Any defects found ever after delivery to be replaced at the own cost of the supplying firm.
12	Delivery should be completed within 05 days from the date of receiving the work order or getting confirmation from Head office

Following:

1. Documents must be submitted within the tender schedule:
 - (a) Copy of update Trade license;
 - (b) E-TIN, VAT Certificate;
 - (c) MoA, AoA (For limited company);
 - (d) Partnership deed (For Partnership firm);
 - (e) Experience certificate of other banks;



SUMMARY SHEET

Tender Schedule for supply & installation of Note Banding Machine (Single banding) for deferent Branches of the Bank for the year 2018.

Delivery Point: Branch, SBAC Bank Ltd. (All over Bangladesh)

Financial Details (for One Branch):

SL NO.	Particulars	Unit	Dhaka District		Out of Dhaka District	
			Unit Rate (Tk.)	Amount (Tk.)	Unit Rate (Tk.)	Amount (Tk.)
01.	Note Banding Machine (Single Banding)	01 Nos				
02.	Banding Tape (25mm to 30mm)	15 Roll				
Total Price=						
In Words (Dhaka District):						
In Words (Out of Dhaka District):						
Note: The prices should be inclusive of VAT, AIT, Carrying cost, Installation cost & any kind of charges thereof						

1. Product Details (To be filled in the appropriate fields):

SL	Particulars	Note Banding Machine (Single)
01	Brand:	
02	Model:	
03	Country of Origin:	
04	Country of Manufacturing:	
05	Year of Manufacturing:	
06	Power Consumption:	
07	Paper Type	Polymer Coated paper tape
08	Banding Type width	25mm to 30mm
09	Banding Capabilities	
10	Tape feeding method	
11	Banding Position	
12	Dimension	
13	Warm-up time	
14	Net Weight	
15	Availability of Spares	
16	Sealing Systems	
17	Operation	
18	Control	
19	Process of Banding	Single Banding
20	Tape Stripe Thickness	1-2mm
21	Thickness Tape	
22	Source of paper	



SUMMARY SHEET

Tender Schedule for supply & installation of Note Banding Machine (Single banding) for deferent Branches of the Bank for the year 2018.

SL	Particulars	Note Banding Machine (Single)
23	Tape	
24	Note Capacity	
25	Applicable of Bank Note	
26	Adjusting Heating Temp	
27	Temperature Control	
28	Tightness of tape & tapping position	
29	Service Warranty:	
30	Spare Parts Warranty:	
31	Unit price of machine:	

1. Product Details (To be filled in the appropriate fields):

SL	Particulars	Banding Tape
01	Paper Type	Polymer Coated paper tape
02	Tape width	25mm to 30mm
03	Tape Length meter
04	Paper strip thickness	1-2 mm (Approximate)
05	Country of Origin	
06	Unit Price (for next 01 year):	

* All prices are inclusive of VAT, AIT, Carrying cost, Installation cost & any kind of charges thereof.

Signature of The Contractor With Date

Full Name	:	
Name of the Firm	:	
Seal, Address, Contact No & Email address	:	

