



সাউথ বাংলা এগ্রিকালচার এ্যান্ড কমার্স ব্যাংক লিমিটেড

জেনারেল সার্ভিসেস ডিভিশন

প্রধান কার্যালয়ঃ বাংলাদেশ শিপিং কর্পোরেশন টাওয়ার, ২-৩, রাজউক এ্যাভিনিউ, মতিঝিল, ঢাকা-১০০০। টেলিফোনঃ ২২৩৩৫৭২০৭-১১।

General Services Division

Tender schedule for supply, installation & commissioning of 1 unit of 500 KVA (Prime) Diesel Generator (3 Phase-440 volt) along with ATS & canopy with doors for Bank's proposed Head Office (annex building).

Sealed tenders (Financial & Technical) are hereby invited for supply, installation & commissioning of 1 unit of 500 KVA (Prime) Diesel Generator (3 Phase-440 volt) along with ATS & canopy with door for Bank's proposed Head Office (annex), as per following terms & conditions:

Sl.	Terms & Conditions
1.	Quotations must be dropped, along with a forwarding letter addressing to "Head of GSD", in the tender box kept at General Services Division, Head Office, "BSC Tower", Level – 7, 2-3, RAJUK Avenue, Motijheel C/A, Dhaka on or before 4.00 PM of November 08, 2021 which shall be opened at 4.30 PM on the same day in presence of the bidders or their authorized representatives (if any).
2.	Price of Tender Schedule: Pay order amounting Tk.1,000/- (Taka One Thousand only) must be submitted alongside tender schedule as price of schedule (non-refundable).
3.	Earnest Money: Pay order amounting Tk.1,00,000/- (Taka One Lac only) must be submitted alongside tender schedule as earnest money (refundable). Earnest Money of the successful bidder will be considered as performance guarantee and withheld till the machine is properly commissioned. Performance guarantee will be refunded after proper commissioning of the machine (no interest will be payable). Earnest money of the unsuccessful bidders will be refunded after work order have been awarded (no interest will be payable).
4.	Site Visit: The bidder must visit site during office hours on working days before submission of the tender. Please be noted that generator room height is less than 8ft.
5.	The bidder shall carry out the installation & commissioning of the generators as advised by the Bank. They must have the expertise to complete the work. Supply, installation & commissioning works will have to complete within 10 days from the date of issuance of WO or as per requirement of Bank's authority.
6.	All prices should be inclusive of VAT, AIT, Carrying, lifting, Installation & Commissioning & Other charges thereof.
7.	Payment for installation & commissioning materials will provide on at actual basis. However, Installation materials cost must be quoted/mentioned as unit rate (inclusive of VAT, AIT, carrying & other charges thereof) as per specification mentioned in the tender schedule (Serial 4).
8.	Offered rate shall be treated as fixed till completion of all delivery or next twelve months. No claim for price escalation shall be entertained after awarding of work order/ notification of award.
9.	The Bank reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever and not bound to accept the lowest tender. The Bank also reserves the right to negotiate with any of the bidder and award the work order to the firm as accepted by them.
10.	The Bank reserves the right to reduce or increase the item and its quantity.
11.	Payment terms: (a) 50% of WO value after delivery of the generator to the site. (Note: Delivery challan (duly signed by bank's authorized officer) must be submitted with the application) (b) 45% of WO value @ after 30 days from the commissioning date of the machine subject to submission of performance/ no objection certificate (NOC) issued by the concerned Divisional Head (Note: Delivery challan (duly signed by bank's authorized officer) must be submitted with the bill/application). Performance Guarantee will be refunded alongside the final bill. (c) It should be noted that 5% of the final bill amount will be treated as security money for a period of 01 (one) year, which will be released after successful completion of the same as obtaining another satisfaction certificate issued by the concerned Divisional Head. Note: VAT & AIT will be deducted from each bill as per Bangladesh govt. prescribed policy.
12.	Any defects found ever after delivery of the generator/ ATS/ Canopy, the defected item shall be replaced at the own cost of the supplying firm.
13.	From inauguration of the branch, uninterrupted power supply is required from Genset due to power failure, supplied by REB/ DPDC/ DESCO or any regularity authority. If the supplying firm fail to deliver as well as completion of commissioning



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Sl.	Terms& Conditions
	the genset before inauguration of the premise or opening of the branch, the supplying firm should have arrange the backup generator service at their own cost till completion of delivery or commissioning. However, in that case penalty (5% of Work order value) may be imposed for that period.
14.	The bidders are requested to fill up this schedule and submit the same after providing company seal and sign on each page. Schedule would be treated as disqualified if any kind of cutting/ erasing/ overwriting in the same.
15.	Genset must contain all apparatus/ modules to start auto start, auto battery charging facility etc
16.	Technical Specifications of respective generator must be attached with this tender schedule.
17.	Authorization certificate/ dealership certificate of offered generator must be enclosed with tender schedule. Without authorization certificate, tender documents will not be accepted.
18.	Mode of transportation the product(s): The vendor may use any mode of transportation to carry the merchandise at their convenience.



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(A) Address & Genset Placing location of the respective branches:

Sl.	Name of the site	Address	Genset placing Location	Generator Room Dimension
01.	Head Office (annex)	Sun-Moon-Star Tower, 37, Dilkusha C/A, Dhaka-1000.	Basement-1	L 20ft x W 20ft x H 7.5ft

1. Beneficiary Company name:

2. Financial Offer:

Sl.	Site Name & Generator Rating	Description	Price (BDT)**
01	Head Office (annex) (500 KVA-Prime) Genset location-Basement	(a) Price of Generator	
(b) Price of Canopy (inclusive of opening, carrying, lifting, refitting cost)			
(c) Price of ATS with AVS (inclusive of relevant capacity accessories of best quality)			
Total Price (BDT) (= a+b+c)			
Total (in words):			
		(d) Lifting cost * (if for some unseen reason the generator is installed at 5 th floor of the same building)*	

* Note: Costing "d" will be applicable if the generator is installed at 5th floor. However if the generator is installed at basement-1, then no additional Lifting Cost (d) will be paid.

** Note: All prices should be inclusive of VAT, AIT, carrying, lifting (where applicable), installation & commissioning etc

Signature with date :

Full Name :

Designation :

Contact no & email :

Address :



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3. Product Details:

SI	Particulars	Description	SI	Particulars	Description
1	Brand Name		13	Generator weight (Both Static & Dynamic)	Static =kilogram Dynamic =kilogram
2	Model no.		14	Engine, Alternator Replacement Warrantymonths
3	Country of Origin		15	Canopy	Local (Yes/No): Foreign (Yes/No): Floor mounted (Yes/No): Body mounted(Yes/No):
4	Country of Assembling		16	ATS (magnetic conductor etc) Replacement Warranty	Local (Yes/No): Foreign (Yes/No): Replacement Warranty: years
5	Country of Shipment		17	AVS Replacement warrantymonths
6	Engine Name & Origin		18	Battery Replacement warrantymonths
7	Engine Model No.		19	Service Warrantymonths
8	Alternator name & Origin		20	Expected time of Delivery days from issuing work order
9	Control module name & Origin		21	Sound Level	75 db @ 3 meter
10	Fuel consumption	At 100% load =litres /hour At 75% load =litres /hour	22	Routine Servicing	1 st Servicing: hrs 2 nd & onward: hrs
11	Dimension (with canopy)	L =mm X W =mm X H =mm	23	Stock in hand (nos.) (as on Tender Submission Date)nos
12	Dimension (without canopy)	L =mm X W =mm X H =mm	24	Rating of power cable required between generator and ATS rm NYY (.....w single or multi core) Or

4. List of Installation & Commissioning materials:

SI.	Particulars	Unit	Rate/ unit*
01.	Ducting Works: Supply & installation of brand new Duct works with prime quality sheet. The ducts shall be completed with 22 SWG sheet and necessary angle alongside flange bracing, Stiffeners etc. made of M.S. Angle / Flat bar. All hangers shall have to be painted with red oxide paint. All complete with necessary accessories as per requirement/ instruction and full satisfaction of consultant and Bank authorities	Sft	
02.	Exhaust pipe (MS) with necessary sockets, bends etc. All complete with necessary accessories as per requirement/ instruction and full satisfaction of consultant and Bank authorities	rft	
03.	Radiator coolant	Litre	
04.	DM water for radiator	Litre	
05.	Lube oil	Litre	

*Note: Price should be inclusive of VAT, AIT, Carrying, fitting, fixing & other charges thereof



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5. Following documents must be attached with the tender schedule by the bidding firm:

- Copy of Updated Trade License
- Copy of e-TIN and VAT/BIN.
- Client List along with contact person's name and phone/cell number
- Copy of work order and/or experience certificate for doing similar works. (Above 50Lac within last three years)
- Copy of Authorization certificate/ dealership certificate of offered generator.
- Technical Specifications of respective generator.

Tender Called by	Tender Submitted by	
	I, the undersigned, being the authorized signatory of the bidding firm, hereby declare that we have examined and accept without reserve or restriction the entire content of the tender conditions, specifications and its annexes for the tender procedure referred to above. We propose to provide the services requested in the tender specifications on the basis of our offer.	
General Services Division South Bangla Agriculture & Commerce Bank Limited Head Office Bangladesh Shipping Corporation (BSC) Tower (7th floor) 2-3, Rajuk Avenue, Motijheel, Dhaka- 1000. Contact no: 223357207-11	Name of organization:	
	Address:	
	Telephone No/Mobile No:	
	Email:	
	Signature & Seal of bidder:	